

**MINUTES
AUDIT COMMITTEE**

Tuesday 20 September 2022

Councillor Bob Collis (Chair)

Councillor Meredith Lawrence	Councillor Helen Greensmith
Councillor Liz Clunie	Councillor Lynda Pearson
Councillor Kathryn Fox	

Absent: Councillor Andrew Ellwood

Officers in Attendance: P Adcock and B Hopewell

Guests in Attendance: G Dulay (BDO) and C Thomas (BDO)

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Ellwood.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 28 JUNE 2022.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 INTERNAL AUDIT PROGRESS REPORT (BDO)

The Internal Auditor introduced a report, which had been circulated in advance of the meeting, summarising the outcome of the internal audit activity completed by the BDO Internal Audit Team for the period July 2022 to September 2022.

RESOLVED:

To receive the report and note the actions taken or to be taken.

5 AUDIT COMMITTEE RISK SCORECARD - Q1 JUNE 2022

The Head of Finance and ICT introduced a report, which had been circulated in advance of the meeting, updating members on the current level of assurance that can be provided against each corporate risk.

RESOLVED:

To note the progress of actions identified within the Corporate Risk Register.

6 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

Councillors Fox and Greensmith both raised the issue of progress of the independent review of taxi license fee setting that was being undertaken by CIPFA.

The Head of Finance and ICT explained that the review was ongoing and that it is intended that the findings are presented to the Environment and Licensing Committee at the earliest opportunity with the Audit Committee members being updated thereafter.

The meeting finished at 5.55 pm

Signed by Chair:

Date: